

**Section 12.24-W-51 Childcare Facility
CP-7768**

JUSTIFICATION: Refer to Justification Detail Discussion (Attached)

PLOT PLANS:

- a. *What are the number of on-site parking spaces (please be sure these are specifically delineated on your accompanying plot plan)?*

Six total (four uncovered of which one is ADA. Two covered). Exploring Minds has contracted with Los Angeles Valley College (Contract 4500202546) to use 16 parking spaces from 8:30 a.m. to 6:00 p.m.

- b. *Please be sure that your plot plan shows all buildings or other structures, fences/walls (and their height), play area(s), landscaping or other physical features of your proposed facility. Indicate whether an improvement is existing or proposed, as well as its size and proximity to other buildings/structures and to respective property lines.*

Refer to submitted plans.

- c. *Are there to be any buildings/structures demolished/remodeled?*

No

THE FOLLOWING QUESTIONS APPLY TO APPLICATIONS FOR SCHOOLS, CHILD CARE, NURSERY OR PRESCHOOL FACILITY.

- a. *Describe the type of school (e.g., elementary, junior high school, nursery, etc.).*

Exploring Minds Montessori Preschool offers programs for children from 2.6 to 6 years old.

- b. *What is the maximum number of students (children) to be enrolled at each grade and age level?*

Eighty-Two (82), pursuant to Case No. ZA 2006-7192(CU)(YV)(PA1).

- c. *What are the hours of operation? Indicate whether Monday through Friday only or also weekends.*

Does not exceed 7:30 a.m. to 5:30 p.m., Monday through Friday, as restricted by Case No. ZA 2006-7192(CU)(YV), Condition No. 9.

d. *What are the number of classrooms and teachers?*

Three (3) classrooms, six (6) teacher assistants.

e. *What are the number of administrative staff?*

Two (2) administrators and two (2) janitors.

f. *Will there be buses, and, if so, where will they be stored?*

No

g. *Where will cars load and unload students? How many cars? Pickup and drop-off occurs on site.*

For parents' convenience, the school has a carpool system for drop-off and pick-up. The drop-off hours are from 8:30 - 9:30 a.m. The pick-up hours for half-day pick-up are between 12:45 - 1:30 p.m. and full-day pick-up between 3:15 - 4:00 p.m. At these times, Exploring Minds have parent volunteers to assist in taking children from and to cars.

Parents are instructed that if they arrive prior to carpool time (8:30 a.m.), they are to wait in the middle 'turning' lane on Fulton Avenue outside of the school, so that the carpool volunteers can enter the parking lot and park their vehicles in their allotted parking spots, prior to starting carpool.

When entering the parking lot, parents are to pull forward as far as possible through the driveway. Parents are to look to the carpool volunteers for any further instructions or directions. They may not block the vehicle entrance or exit with their vehicle.

For pickup, a volunteer will call into the school and have the child brought out along with his/her lunchbox, water work etc.

h. *Describe the size and location of signs.*

No signage.

i. *Does anyone live on the premises; if so, where?*

No.

j. *Are there to be special events, e.g., fund-raising events, parent-teacher nights, graduation ceremonies or athletic events? How often are these proposed?*

- School Picnic (Fall- weekend & daytime) All new and current Exploring Minds families are welcomed to attend.
- Back to school night (Fall evening) This event is for parents only.
- Thanksgiving Potluck (November- daytime) For all Exploring Minds students.
- Winter Show (December daytime) For all Exploring Minds families to attend. The students will showcase their Enrichment Programs.
- English Tea Party (February) For all Exploring Minds students.
- Multicultural – Spring - daytime) For all Exploring Minds families to attend.
- End of the School Year Show (May) For all Exploring Minds families to attend.
- Graduation (June) For families of graduating students.

k. *Is there a main place of assembly, e.g., auditorium, gymnasium or stadium, and if so, how many fixed seats?*

No

l. *Is there to be night lighting and/or a public address system (please identify on your plot plan as well as discussing in the application)?*

No