

## Advice to Public

If you wish to provide written comments to the Commission, please abide by the following policy:

### REQUIREMENTS FOR SUBMISSION OF MATERIALS

#### Initial Submissions

Written materials not limited as to volume must be received by the Commission Executive Assistant no later than by end of business day Monday of the week prior to the week of the Commission meeting. Materials must be delivered electronically to the staff and commission email identified on this announcement.

#### Secondary Submissions

All written materials in response to an Appeal Recommendation Report and/or additional comments must be submitted no later than 48 hours before to the Commission meeting (for Central, South LA and Harbor APCs, materials must be received no later than by 3:00 p.m., Thursday of the week prior to the Commission Meeting). Submissions, including exhibits, shall not exceed ten (10) pages and must be submitted electronically to the Commission identified on this announcement.

#### Day of Hearing Submissions

Submissions less than 48 hours prior to, and including the day of the Commission meeting, must not exceed two (2) written pages, including exhibits. Photographs do not count toward the page limitation. These must be submitted electronically to the Commission email identified on this announcement.

#### Non-Complying Submissions

Submissions that do not comply with these rules will be stamped "File Copy. Non-complying Submission". Non-complying submissions will be placed into the official case file, but they will not be delivered to, or considered by the Commission. The Commission Rules and Operating Procedures are available online at [planning.lacity.org](http://planning.lacity.org) by selecting "About", "Commissions, Boards & Hearings" and selecting the specific Commission.



Department of City Planning  
P.O. Box 6069  
Sherman Oaks, CA 91413

# Notice of Public Meeting



Aviso de Audiencia Pública | 공청회 통지  
公开听证会通知 | Abiso ng Pagdinig sa Publiko  
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## Attention

This courtesy notice is sent to you because you attended an initial hearing or you have requested to be notified on this matter. All interested persons are invited to attend the meeting where you may listen, ask questions, and/or present testimony regarding the requested actions and or the project. The environmental document will be among the matters considered at the meeting.

Los Angeles Department of City Planning  
Commission Office  
(213) 978 - 1300  
Citywide: [cpc@lacity.org](mailto:cpc@lacity.org)

## Meeting Information

### Meeting Held By:

City Planning Commission

### Meeting Location:

Van Nuys City Hall  
14410 Sylvan Street, Room 201  
Van Nuys, CA 91401

### Meeting Date and Time:

Thursday, March 28, 2024 after 8:30 a.m.

This meeting may be available virtually, in a hybrid format. Please check the meeting agenda approximately 72 hours before the meeting for additional information.

To view the meeting agenda and to search the date of the meeting, please visit [Planning4LA.org/hearings](https://planning4la.org/hearings) for the meeting agenda and search the date of the meeting.

Planning Commission Meetings can be listened to by dialing **(213) 621-2489 OR (818) 904-9450**.

### Public Meeting Previously Held:

January 7, 2021

### Assigned Staff:

Laura Frazin Steele  
laura.frazinsteel@lacity.org

## Project Information

### Project Location:

7401 N. Shoup Avenue

### Case Number(s):

CPC-2019-4086-CU-ZV

### CEQA:

ENV-2019-4087-CE

### Council District:

12 - Lee

### Community Plan Area:

Canoga Park-Winnetka-Woodland Hills-West Hills

### Land Use Designation:

Low Residential

### Plan Overlay(s):

N/A

### Zone(s):

A1-1

### Applicant and Applicant Representative (if applicable):

David Hussey, El Camino Real Charter High School (A); R. (Nic) Nicholas Brown (R)

### Appellant(s) (if applicable):

N/A

## Project Description

A public charter school operating as the El Camino Real Charter School Independent Study Program (ISP) serving grades 9 through 12 with a maximum of 150 students for on-site instruction daily. The ISP is proposed on a site improved with a one-story, 22.3 foot in height, 15,025 square foot existing facility that includes nine classrooms, a multi-purpose room with no fixed seating, a meeting room, and surface parking accommodating 78 automobile parking spaces and 12 bicycle parking spaces. The public charter school was previously approved under Case No. CPC-2016-1256-CU and the applicant is currently requesting a Conditional Use permit with modified conditions of approval.

Under the requested modifications, the applicant is proposing two signs accessory to the school use: (1) an approximately 77.1 square foot, non-illuminated wall sign on an east facing wall that surrounds the parking lot at the southern portion of the site; and (2) an approximately 2.4 square foot, non-illuminated wall sign on an east facing wall at the school frontage.